



Donation Application Cover Sheet

Please complete the information below and attach it to the application package.

Organization Name: _____

Contact Name and Title: _____

Mailing Address: _____

Charitable Donation Number: _____

Telephone Number: _____

Email Address: _____

Amount Requested: _____

Overall Target Amount: _____

Please confirm the following items are included in this package:

- Societies Act (if no charitable registration number as assigned by CCRA and/or if not an educational institution) or other basis for provision of tax receipts.
- Organization's mission, brief history, purpose, achievements, and Board of Directors.
- Written outline of project and how it will be conducted.
- Needs of the community being addressed by the project.
- Time frame of project implementation.
- Detailed project budget.
- List of all other means of support (donations from other donors, government grants, etc.) including status of donation applications to other funding sources.

This proposal can be forwarded to:

Lakeland Credit Union
Attn: Amber Hughes
Box 8057, 5016 50 Ave
Bonnyville, AB T9N 2J3

Once we have received a completed donation proposal, a response is typically given within 90 days as to whether or not the proposal is within Lakeland Credit Union's giving criteria.

Questions may be directed to Amber Hughes, Manager, Marketing and Human Resources at the Bonnyville branch as below or by email at ahughes@alberta-cu.com.

Bonnyville
T: 780.826.3377
F: 780.826.6322

Cold Lake
T: 780.594.4011
F: 780.594.2646

www.lakelandcreditunion.com

